Ellie Turner

ellie.turner@email.com | 07700 900457 | Swindon

Friendly and reliable student looking for a first part-time role in retail or hospitality

PROFILE

Organised and friendly sixth-form student with volunteering experience at a charity shop and a food bank. Comfortable talking to the public, quick to learn new tasks and available for evening and weekend shifts.

EDUCATION

A-levels (in progress), Ridgeway School Sixth Form

Swindon | Sep 2023 – Jun 2025

- Psychology, English Literature, Business

GCSEs, Ridgeway School

Swindon | 2018 – 2023

- 8 GCSEs at grades 9–5, including Maths (6) and English (7)

EXPERIENCE

Volunteer Shop Assistant, Hope House Charity Shop

Swindon | Jan 2024 – Present

- Serve customers on the till every Saturday morning, handling cash and card payments accurately.
- Sort, price and display donated stock, helping the shop launch a weekly window theme.
- Welcome new volunteers and show them how the stock room is organised.

Food Bank Volunteer, Swindon Community Food Bank

Swindon | Jun 2023 – Dec 2023

- Packed around 40 food parcels per session, checking dates and stock lists.
- Greeted visitors and helped them with their bags in a respectful and discreet way.

Form Representative, Ridgeway School

Swindon | Sep 2022 – Jul 2023

- Represented 28 classmates at student council meetings and reported back each month.
- Helped organise a cake sale that raised £210 for a local hospice.

SKILLS

Customer service, Cash handling, Teamwork, Communication, Time management, Microsoft Word and Excel (basic), Reliability

ACHIEVEMENTS

- Bronze Duke of Edinburgh's Award (2023)
- Full attendance award, Year 11

AVAILABILITY

- Weekday evenings after 4pm, Saturdays and Sundays